IN THE SPECIFICATION

Please amend the paragraph at page 1, line 19, to page 2, line 4, as follows:

In FIG. 25, which indicates one example of a conventional paper processing apparatus, a sheet-shaped medium (hereinafter referred to as papers) S that is sent toward the paper processing apparatus along conveyance direction A after being subjected to image formation ~~by~~ using an image forming apparatus that is not illustrated, is introduced to one pair of paper discharge ~~roller~~ rollers 3 as discharging means via a discharging sensor for detecting passage of the paper. A tray 12' is located ~~in down~~ below ~~of~~ the paper discharge ~~roller~~ rollers 3. The paper S, which is discharged in the discharge direction "a" (direction at right angle to an axis line of the paper discharge roller 3 in ~~approximate~~ an approximately horizontal plane) to be a prolongation of the conveyance direction from the paper discharge roller 3, falls ~~toward~~ obliquely downward in a falling direction B depending on inertia and ~~own~~ the weight of the paper after rear end portion of the paper S leaves from the paper discharge roller 3, then the paper is piled on a shift tray 12'.

Please amend the paragraph at page 5, lines 17-21, as follows:

In view of the foregoing, it is an object of the present invention to provide a sheet-shaped medium processing apparatus and an image forming apparatus capable of ~~obtaining~~ performing sorting/arranging ~~function by~~ functions using ~~small~~ low drive power without ~~relationship to~~ dependence on the various ~~size~~ sizes of piled ~~amount~~ amounts on a piling means and which are capable of arranging the sheet-shaped medium ~~in~~ with high precision.

Please amend the paragraph at page 5, lines 22 and 23, as follows:

The present invention adopts the following ~~configuration~~ configurations in order to achieve the above-described objects.

Please amend the paragraph at page 21, line 21, to page 22, line 2, as follows:

A punch unit 15 for conducting perforation is provided at the lower reaches of a stream from the entrance roller pair 1, and a conveyance roller pair 2a is provided at the lower reaches of the stream from the punch unit 15. A ~~brunch~~ branch claw 8a is provided at the lower reaches of the stream from the conveyance roller pair 2a, thus the papers are guided selectively to a conveyance route ~~of~~ proceeding to the proof tray 14 or to a conveyance route ~~of~~ proceeding approximately horizontally. When being conveyed toward the proof tray 14, the paper is conveyed by a conveyance roller pair 60, and the paper is discharged to the proof tray 14 ~~by~~ using a paper discharge roller pair 62.

Please amend the paragraph at page 22, lines 7-11, as follows:

The paper guided to the non staple route E is conveyed ~~by~~ using a conveyance roller pair 2b, then the paper is discharged to the tray 12 ~~by~~ using a pair of paper discharge ~~roller~~ rollers 3 as discharging means. A returning roller 72 for ~~retuning~~ returning the paper on the tray 12 to an end fence 131 is provided in such a way as to overlap onto a lower portion of the paper discharge roller 3.

Please amend the paragraph at page 67, lines 9-18, as follows:

In the present example, at the time of sorting/arranging of this time, the acceptance position (FIG. 13(a)) of waiting for the arranging member 102a of the operating side before action becomes the range of ~~poisoning~~ positioning the paper sheaf SS of the first copy to be the previous copy, thus such acceptance position is located on the paper sheaf SS. Consequently, as illustrated in FIG. 13(b), in cases where the arranging member 102a moves in order to conduct arranging action on the occasion of the sorting/arranging, the arranging member 102a slides ~~upper~~ above the surface of the paper sheaf SS, so that the arranging

member 102a does not move from outside of the end section of the paper sheaf SS, therefore, the arranging member does not disturb the paper sheaf SS on the occasion of the arranging action.